



## GENERAL INFORMATION

<b>Venue</b>	Riccarton Park, Racecourse Road, Christchurch
<b>Time</b>	9 a.m. to 2 p.m. every Sunday – wet or fine Casual stallholders must be on site from 7 a.m. (set up no later than 8.30 a.m.)
<b>Stalls</b>	Single            3m wide (frontage) x 6m deep Double           6m wide (frontage) x 6m deep Triple            9m wide (frontage) x 6m deep Table hire       \$5.00 each

**Please refer to the Site Fees table effective 1 April 2011 for current site fees**

**Stall sharing is not permitted**

**Gazebos / Tents / Umbrellas** Acceptable for use within your stall area providing secure tie down methods are used in **windy** conditions.

**Payment** Before entering the Market you are required to pay the site fee in cash. Cheques are not acceptable. A receipt will be issued. We regret that casual stallholders will not be admitted unless full payment is made at the gate. Please queue to the left of the orange traffic cones which are situated approximately 800 metres up the drive from the main gate.

**Products** The only restrictions are :

- All food prepared on the site must comply with the current Food & Hygiene Regulations
- Second Hand Dealers must have an official Dealer's Licence
- Counterfeit, faked or pirated brand named goods that are protected by Copyright are not permitted.
- No raffles or sausage sizzles
- No pamphlets are to be distributed around the Market area or carparks
- The Riccarton Market area is a designated alcohol free area for the consumption of alcohol.

**Product Presentation and Pricing** Your products should be presented in a professional way and sold at better than retail prices to maximize sales.

**Till Float** Bring sufficient cash for your till float e.g., 50c coins, \$5, \$10 notes. EFTPOS facilities are available on site for cash out.

**Parking** Room to park one medium sized vehicle on site. Extra vehicles must park in the public carpark.

**Wet Weather** The Market will operate on a limited basis.

**Bookings**

- Essential to reserve sites 2 weeks in advance
- For November and December, book at least 6 months ahead
- For November and December bookings, payment in full, in advance is required
- Please phone between the hours of 8 a.m. and 6 p.m. Monday to Friday

**Permanent Stalls** You can apply to become a permanent stallholder providing you sign the 6 month (minimum) contract.

**Attendance Figures** Usually between 7000 and 9000 visitors weekly

**We welcome your enquiry and thank you for your interest in becoming a stallholder. P O Box 8073, Riccarton, Christchurch / Phone (03) 339 0011 / Email [office@riccartonmarket.co.nz](mailto:office@riccartonmarket.co.nz) / Mobile 027 226 4229**