

Cotteswold Dairy



HR159 – Loader, North Wales Depot

Hours: Full time, permanent position working an average of 48 hours per week, Monday to Saturday.

Established in 1938, Cotteswold Dairy is one of the UK's leading independent, family-owned dairies. We support local farmers and communities by delivering the freshest, finest quality products and first class customer service. Due to the company's family values and business ethos, we were delighted to be announced as the Family Business of the Year at the Food and Farming Business Awards 2015 at the House of Commons.

The Role: Reporting to the North Wales Depot Manager:

The main responsibilities and functions of this role include:

- Responsible for the receipt, picking and returns of dairy and associated products
- Order picking/goods in/ goods out operations to ensure their accuracy with the minimum of handling damage and/or wastage
- Liaise with the Depot Manager and Supervisor to ensure the smooth flow through of stock and deliveries are complete and on time
- Control all movement of stock and checking of codes
- Supervision and monitoring of daily/weekly Temperature Due-Diligence and MHE checks
- Site key holder responsibility
- Ensure the cleanliness of the fridge is maintained at all times providing a safe working environment
- Maintain the safe loading and unloading of delivery vehicles
- Complete run outs as and when required
- Perform any other reasonable task as requested by more senior staff.

The Requirements:

Essential

- A strong communicator able to foster and maintain excellent working relationships
- Positive attitude possessing high levels of commitment and motivation
- Have an eye for detail to ensure accuracy and precision
- Ability to work flexibly to cover shifts and work to tight deadlines
- Knowledge of Health and Safety and safe working practices
- Ability to use own initiative
- Full driving licence.

Desirable

- Full UK driving licence.
- Forklift licence, however full training will be provided.

If you believe you fulfil the above criteria, please complete an application form (available at www.cotteswold-dairy.co.uk), and write a covering letter, detailing why you believe you are the best candidate for the role.

Post your application to Hemu Wala – HR Assistant, Cotteswold Dairy Ltd, Dairy Way, Northway Lane, Tewkesbury, Glos. GL20 8JE. Alternatively, email it to hr@cotteswold-dairy.co.uk.

