

Dairy Team Leader – Tewkesbury (HR209)

Established in 1938, Cotteswold Dairy is one of the UK's leading independent, family-owned dairies. We support local farmers and communities by delivering the freshest, finest quality products and first class customer service.

We have an exciting opportunity for an enthusiastic Dairy Team Leader to join our Cotteswold family. The successful individual will provide leadership, support and coaching for dairy teams throughout the shift.

The Hours: Permanent, full time – 37.5 hours per week, 5 days over 7 on a rota basis.

The Role: Reporting to the Dairy Supervisor(s)

The main responsibilities and functions of this role include:

- Supervising, motivating, training and utilising team members via practical instruction to ensure line efficiency
- Working as part of a supervisory team to ensure internal and external standards are met, in order to deliver all products to the highest standards
- Ensuring that production records are completed, accurately and efficiently, for the production area under their control
- Reporting any maintenance, quality or production issues, promptly and accurately to the appropriate person, in accordance with company procedures
- Ensuring all team members follow established policies and procedures to maintain hygiene and housekeeping standards throughout production and operation
- Assisting in maintaining a safe working environment
- Having a flexible approach to ensure that appropriate levels of cover are provided to meet the needs of the business
- Performing any other reasonable task as requested by more senior staff
- Deputising for supervisors in their absence as well as, cover appropriate roles and shifts in the absence of operators

The Requirements:

We are looking for a reliable and confident individual who will engage with their team and communicate constructively. Someone who will actively participate in achieving departmental and Company goals and objectives as well as being keen on their own personal development within the Company.

Essential:

- Proven and successful track record as a team leader in a busy environment
- Experience of working in a dairy or similar food production sector
- Knowledge of Health and Safety and safe working practices
- Have an eye for detail to ensure accuracy and precision
- Positive attitude possessing high levels of commitment and motivation
- Ability to work flexibly to cover shifts and work to tight deadlines
- A strong communicator able to foster and maintain excellent working relationships
- A fair leader who possesses integrity.

Desirable:

- Knowledge of food production and associated procedures and technical requirements
- Knowledge of Hazard Analysis & Critical Control Points (HACCP) and Key Performance Indicators (KPIs).

The Benefits:

We are committed to training and giving you the skills and abilities to carry out your role, providing progression and opportunities, allowing you to build a long term relationship with the Company. In addition to this, we offer:

- Competitive salary
- 30 days holiday inclusive of Bank Holidays
- Group Personal Pension Scheme – 4% Employer contribution
- Online employee benefits platform
- Cycle to Work Scheme
- Personal Accident Insurance
- Refer a Friend Scheme – potentially receive £250
- Employee shop – discounted products and potential free delivery
- Childcare Vouchers
- Free car parking

In order to be considered for this fantastic opportunity and if you believe you fulfil the above criteria, please send your CV or complete an application form (available at www.cotteswold-dairy.co.uk) and send it, together with a covering letter to the address below, detailing why you believe you are the best candidate for the role.

Post your application to the HR Department, Cotteswold Dairy Ltd, Dairy Way, Northway Lane, Tewkesbury, Gloucestershire, GL20 8JE. Alternatively, email it to hr@cotteswold-dairy.co.uk