



HR095 – Technical Manager

Hours: Full time, permanent position working Monday to Friday.

Established in 1938, Cotteswold Dairy is one of the UK's leading independent, family-owned dairies. We support local farmers and communities by delivering the freshest, finest quality products and first class customer service. Due to the company's family values and business ethos, we were delighted to be announced as the Family Business of the Year at the Food and Farming Business Awards 2015 at the House of Commons.

The Role: Reporting to the Operations Director.

The main responsibilities and functions of this role include:

- Direct Quality Assurance operations for the company
- Develops and controls quality programs
- Monitor production departments conformance with quality systems
- Understand, establish and audit quality safety systems associated with the production of a safe product.
- Audit and manage company operations to ensure legal compliance and to provide due diligence.
- Maintain and develop HACCP and process control systems and documentation in line with company and customer requirements.
- As a senior member of the management team you will also work together to implement improvements in the business practices and operations.
- Technical support during the NPD process including the approval of new suppliers, product, process in order to meet business strategy of developing added value products
- Source and manage chemical stocks
- Resolve customer complaints, ensuring target levels are achieved and improved.
- Oversee the operations of the laboratory.

The Requirements:

- Degree/HND or equivalent in a food related subject
- Experience of working within FMCG with the BRC
- Internal and external auditing experience
- Sound technical and food safety knowledge
- Report writing, clear and concise presentation of information
- Excellent attention to detail with clear focus on end results
- Excellent Communication skills and strong negotiation skills
- Personal integrity and an ability to work independently
- Great deadline management and problem solving skills are also essential.

If you believe you fulfil the above criteria, please complete an application form (available at www.cotteswold-dairy.co.uk), and write a covering letter, detailing why you believe you are the best candidate for the role.

Post your application to Hemu Wala – HR Assistant, Cotteswold Dairy Ltd, Dairy Way, Northway Lane, Tewkesbury, Glos. GL20 8JE. Alternatively, email it to hr@cotteswold-dairy.co.uk.

