

# Steering Committee Meeting Minutes

August 2, 2017

**Present:** Marianne Mashburn, Kaz Suzuki, Carol Suzuki, Kristen Beahm, Susan Marshall, Nanette Bahlinger.  
Guest: Jessica Burton of Walk/Bike Nashville (WBN)

The minutes below serve to supplement the excellent, annotated agenda provided at the meeting.

## Minutes:

**1a.** October 21 selected pending confirmation from WBN, Lane Motor Museum, and the Urban Farm

**1b.** Suggested route is to begin at Lane Motor Museum (where the group will meet and park their cars) and walk down Murfreesboro Pike to the intersection of Murfreesboro and East Thompson Lane, where buses will be waiting to take walkers back to the Museum.

Five stops of ten minutes each suggested. Stops might include Taco Lopez, the African goods store, La Mexicana Market, and several businesses in Crescent Plaza Shopping Center

Mike Freeman and Holly Huezo will be invited to participate

**1c.** Suggested start time is 4 p.m. with an After Party at the Urban Farm beginning at 6 p.m.

ETC to provide grilled hot dogs and veggie dogs, buns, condiments, plates, cups, napkins, and plastic cultery

Neighbors will be asked to bring side dishes and desserts

Tour of the Urban Farm

NOTE: Jessica Burton will give a 5-minute presentation about the event at the August 17 ETC Membership Meeting.

**2.** The consent agenda was unanimously approved by those present.

**3a.** ETC BB = \$1,568.59 - 3% charged by NRC

**3b.** SC approved \$50 charge to create @ETCcommunity.com email address

**4.** Kristen graciously volunteered to work on the newsletter. Nanette will assist KB as needed.

**5.** SC agreed that members would be asked to re-confirm the 2-year terms to which the current Treasurer and Secretary were elected last year. Re-confirmation will mean that the current Treasurer and Secretary will serve until August 2018.

**6.** Discussed and approved. SC members were asked to arrive at Glengarry Elementary School at 6 p.m. on August 17 to help establish crowd flow. At least two SC members will be required to monitor the entrance and membership tables throughout the meeting.

**7a.** Kaz and Marianne (and others?) are willing to serve as meeting moderators.

**7b.** Agenda will be developed via email.

**8.** Distribution of signs will be managed by three groups: Marianne and Carol; Kristen and Susan; Nanette and Steve.

**9a.** ETC is still looking for a volunteer to attend NRC's Quarterly Breakfast on August 12.

**9b.** Marianne declined the nomination of Good Neighbor; nominations will be sought at the August 17 ETC Membership Meeting.