

# Steering Committee Meeting Minutes

June 7, 2017

**Present:** Jim Hawkins (guest); Nanette Bahlinger, Kristen Beahm, Susan Marshall, Marianne Mashburn, Carol Suzuki, Emily Walker, Jessica Windrow

## **Neighborhood Celebration: 10 a.m. – 3 p.m. on Saturday, September 30, 2017**

Jim Hawks, Executive Director of the Neighborhood Resource Center (NRC), presented data on Nashville neighborhoods as background in support of the event:

- 528 square miles in Nashville/Davidson County with only 65-70 neighborhood associations
- 668,000+ people in Nashville per the 2014 census, only 3,500-5,000 of whom are involved in neighborhood groups
- data indicate that in the U.S., only 4 out of 10 people know their neighbors
- The purpose of the Neighborhood Celebration is to bring attention to Nashville's neighbors and neighborhoods.

This year's themes are: what does it mean to be a good neighbor, and what does it mean to live in a great neighborhood? The Celebration will be held at Elizabeth Park in north Nashville, and will feature a "world food pavilion," among other attractions. Jim asked ETC to do three things related to the event:

1. recognize one person as the ETC "good neighbor" for 2017-18
2. participate in the neighborhood "showcase," which is an opportunity for ETC to tell others about our neighborhood and our association
3. promote the event

## **New Members and Donations**

Thirteen neighbors have become members since our last ETC Membership Meeting in May! ETC has 62 members as of June 7, 2017. \$155 has been donated online, including two donations of \$50 each. Marianne is verifying that neighbors live in the ETC area.

Membership terms: annual membership renewal is required. The membership year extends from May to April. A membership drive will be held each May and will coincide with the May ETC Membership Meeting; early renewals may be paid at the March ETC Membership Meeting. Only good standing members with current email addresses will be allowed to vote.

## **Election**

Candidates' statements and photos will be posted on the ETC website.

Q&A: members will have two weeks in which to submit questions for the candidates. Answers will be shared with all candidates so that they may rebut or respond to other candidates' comments. All answers will then be posted on the ETC website.

## **Early Voting**

Early voting will be allowed only upon request. Ballots will be emailed and voters tracked to prevent duplicate voting.

## **Transition Planning**

Members were asked to consider "transition planning" between now and the July Steering Committee (SC) meeting, specifically:

- Who should have access to ETC's accounts and passwords? A minimum of two people, perhaps the Secretary and Treasurer, were suggested.
- What will be the protocol for transitioning accounts and passwords from old SC members to new?
- Should we consider adding a "Membership Secretary" to the SC? The duties of this position would be to manage and keep up the ETC membership list up to date.

Kristen noted that the ETC website is part of her personal "block," so she is the only person familiar with the password. There is no way to separate the ETC website from Kristen's block; rather, a new website will have to be created if/when the time comes.

## **The Village at Glenclyff Community Council**

Steve McMillan expressed interest in representing ETC residents opposing The Village at Glenclyff. His nomination was announced and votes cast via email. Member voted unanimously to accept his nomination.

Matt Thackston was elected to serve as the proponent liaison at the ETC Membership Meeting in May. June 14 has been proposed for the first Council meeting.

## **ETC Yard Signs**

Kristen (5), Susan (5), and Marianne (9) will bring their signs to the July SC meeting for redistribution.

## **Membership Meeting Volunteer Tasks**

Marianne suggested breaking down the duties of setting up and disassembling the quarterly membership meetings into small tasks to accommodate members who have expressed interest in helping. Tasks to be assumed by non-SC volunteers might include donation delivery (not in August); posting/taking down directional signs in GES; room set up and break down; printing and distributing the newsletter; printing and distributing ETC web pages.

## **Fall Party?**

Kristen will contact the Walk/Bike Nashville group to determine if ETC could be the site of their Fall event, and suggest that the event might culminate with a pot luck or grill out at the Urban Farm.

## **Upcoming ETC Events**

June Social: June 20, 6:30 – 8:30 p.m. Eastern Peak

July SC Meeting: July 5, 7:00 – 8:30 p.m. Ken's Sushi

July Social: July 18, 6:30 – 8:30 p.m. Location TBD

Membership Meeting: August 17, 6:30 – 7:30 p.m. Glengarry Elementary School